

Self-Employed Declaration Form

Please complete the spaces below and return to the Finance Manager.

PERSONAL DETAILS

Name _____

Address _____

Email _____

Contact Tel. No. _____

I confirm that I work as a self-employed contractor and I make all the necessary income tax and national insurance contributions myself. I understand that I am not entitled to holiday or sick pay and that I must submit a detailed invoice addressed to AVCT for work completed and this will be paid within the usual business payment terms.

SIGNATURE: _____

DATE: _____

Office Use Only	
Sessional Rate of Pay:	£ _____
Contract Dates:	_____
Manager's Signature:	_____
Date:	_____
Executive Director's Signature:	_____
Date:	_____